

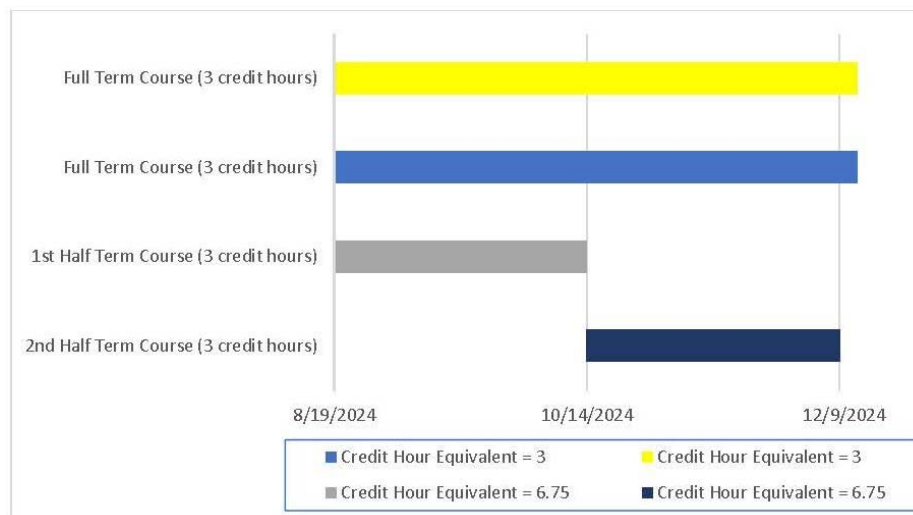
### COURSE SCHEDULING GUIDELINES FOR VA BENEFICIARIES

Students who have access to a VA Education Benefit may be entitled to a monthly stipend/housing allowance from the VA. The way in which their classes are scheduled can impact this benefit.

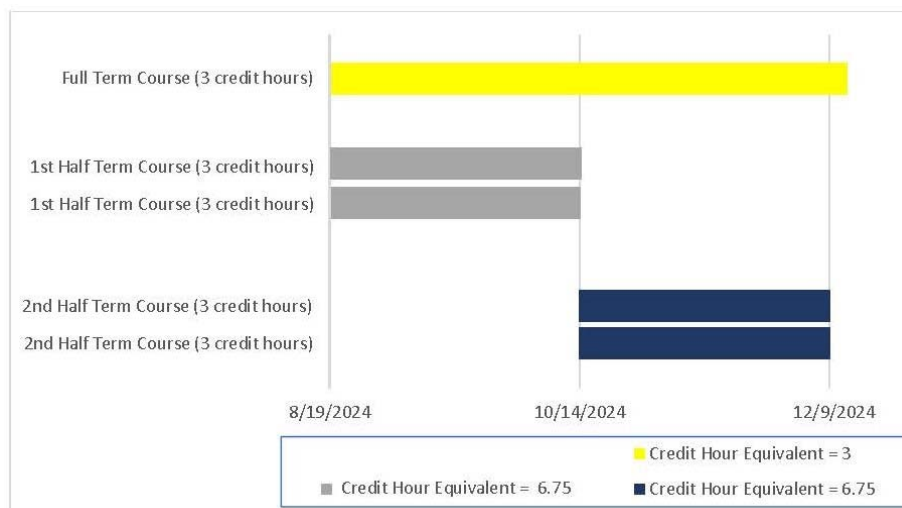
- At any given time in a semester, a student must be considered full-time by the VA's method of calculation in order to receive the maximum amount of VA benefit.
- When certifying a student's enrollment, the VA requires the University to report start and end dates for each course (rather than general start and end dates for the semester).

#### UNDERGRADUATE COURSE COMBINATIONS THAT WILL YIELD MAXIMUM VA BENEFIT:

1. Four full-term courses (3 credit hours each), or a combination of full-term courses that total at least 12 credit hours
  - At least one course must be in-person
2. Two full-term courses (3 credit hours each) plus two half-term courses (one in the first half; one in the second half)
  - At least one full-term course must be in-person

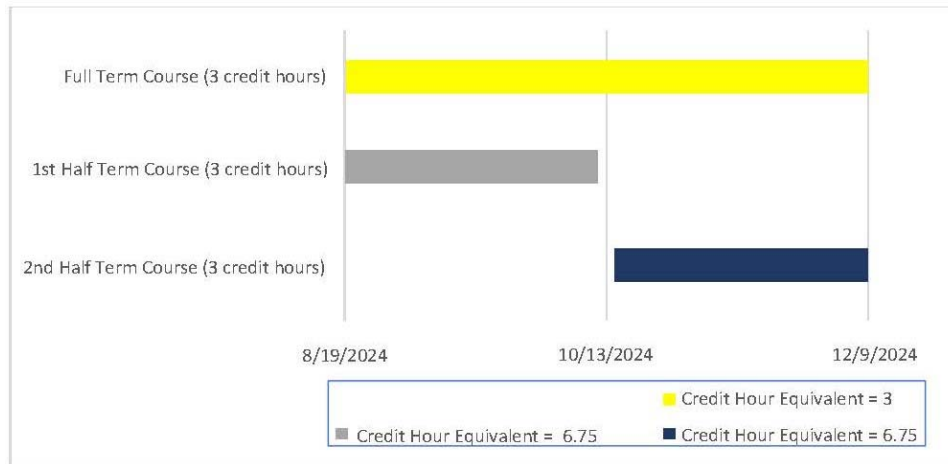


3. One full-term, in-person course plus four half-term courses (two in the first half; two in the second half)



WCB GRADUATE COURSE COMBINATIONS THAT WILL YIELD MAXIMUM VA BENEFIT:

1. Three full-term courses (3 GR credit hours each)
  - At least one course must be in-person
2. One full-term, in-person course (3 credit hours) plus two half-term courses (one in the first half; one in the second half)



3. **ONLINE MBA STUDENTS:** If an online, full-term course is not offered, then the student has the following options:
  - Register for two half-term courses (one in the first half; one in the second half)
    - i. With this combination, the student will be at a 75% Rate of Pursuit and will receive 80% of their monthly stipend
  - Register for four half-term courses (two in the first half; two in the second half)
    - i. With this combination, the student will be at a 100% Rate of Pursuit and will receive their full stipend each month

NOTES:

- This is meant to be a guide only; please direct students to their VA Benefits Advisor for a final review of their schedule once courses are selected.
- The VA pays a Monthly Housing Allowance to some students; the rate varies based on the mode of instruction.
  - If a student is taking at least one in-person course throughout the semester, then they will receive the residential rate.
  - If a student is exclusively enrolled in online courses, then they will receive the online rate. The online rate is significantly less than the residential rate; therefore, if feasible, it benefits the student to take at least one full-term, in-person course.
- The examples provided are the minimum requirements to maximize a VA benefit; additional courses can be added in any combination.
- The structure of a student's schedule will NOT impact the amount of tuition the VA will pay the University; if a student is not concerned about their personal VA stipend/housing allowance, these guidelines become less important.
- Please reach out with any questions: Amber Schutte

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