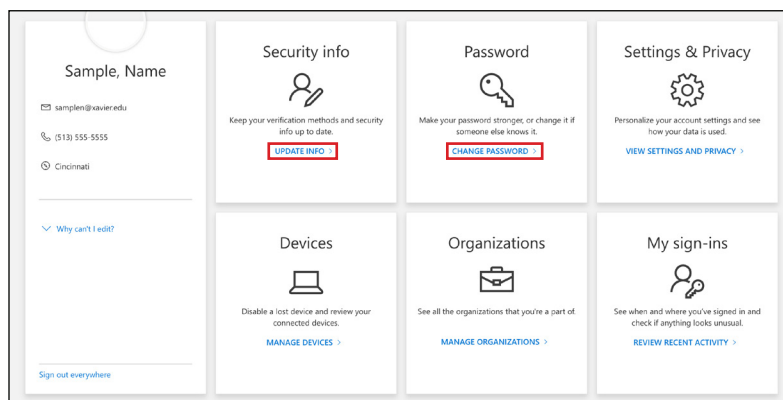# X-Guide
Xavier Technology Account Setup

XAVIER

Your Xavier account is how you will access your Xavier email, register for classes in Banner Self-Service, and access other Xavier systems. It may take up to one business day after you commit to Xavier for this item to become active.

Initial Account Details

+ The username that you have been using for Road to Xavier is your official Xavier username.

+ Your Xavier email address is your username + @xavier.edu.

+ Your initial password consists of your 9-digit Student ID + Capitalized first letter of your birth month + 2-digit date. **For example:** If your Student ID was 000456789, and your birthday was May 9th, your initial password would be: 000456789M09.

Changing Your Password

To set your own password, proceed to **My Account** (accountsetup.xavier.edu) and complete account setup by following these steps:

1. Login to the My Account portal with your Xavier email address and initial password.

2. Select **Security Info** to setup security questions, and other alternate ways to reset your password. These can be used to unlock your account or reset your password if you have forgotten it.

3. Select **Password** to change your initial password.

Office of Admission
513-745-3301
XUadmit@xavier.edu
3800 Victory Parkway
Cincinnati, Ohio 45207-5131

Once you have set up your official Xavier password, you should use that new password when you log in to Road to Xavier and other Xavier systems.

XAVIER
UNIVERSITY