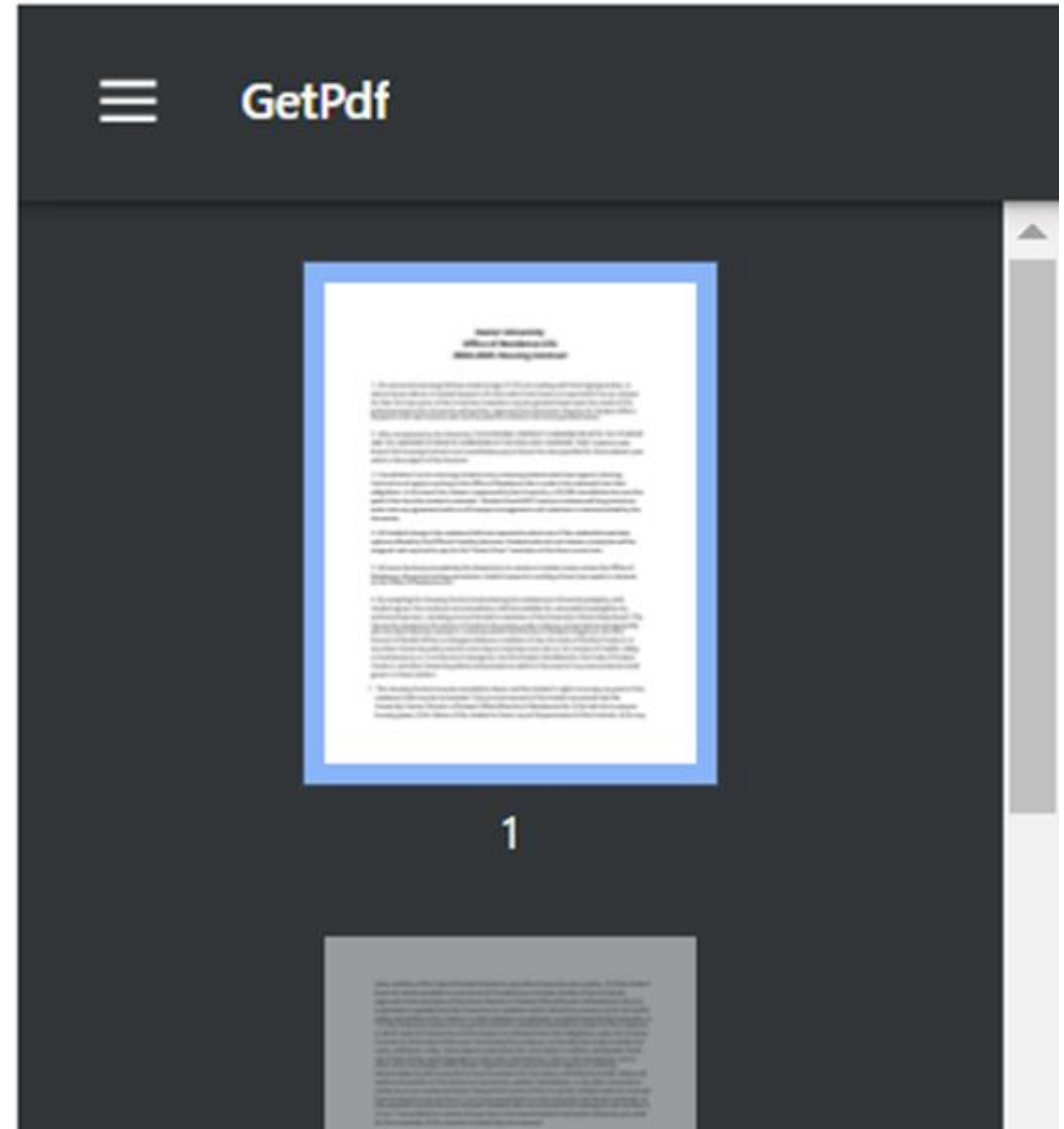


Step 1:

Review the email sent to your inbox as the proxy for an underage applicant to Xavier University.

Step 2:

Review the housing contract that your student will be entering into. The housing contract is a two-year contract given Xavier's residency requirement.



Step 3:

Enter your name, email address, and relationship to the student. This will be matched against what the student entered for you when applying.

Step 4:

Hit "Save and Continue".

Save & Continue

Name First

Name Last

Email

Relationship

Step 5:

You will receive a confirmation message.

If successful, your student will be able to continue with their application.

If unsuccessful, update the details and submit again.

Proxy Confirmation

The application has been successfully saved.

Your details could not be matched.