**Call for Applications – Faculty Associate for Instructional Design & Technology (IDT)**

Instructional Design & Technology (IDT) is seeking applications for a Faculty Associate to serve in **Spring 2025**. This position will work collaboratively with IDT staff, as well as the CTE and Digital Media Services, to support faculty teaching in online and blended formats. This position is funded through a Sustaining Excellence initiative to improve excellence in online courses.

The IDT Faculty Associate will receive a teaching load reduction of one course per semester and a stipend. The Faculty Associate will contribute approximately 25% of their time during the appointed semester to this role. IDT will fund adjunct faculty or overload pay (for another faculty member) up to the cost of adjunct faculty to cover the release time.

Applications for the IDT Faculty Associate position are being accepted through **Wednesday, November 6, 2024.**

The **IDT Faculty Associate (Spring 2025)** will work closely with the IDT staff to:
- Design and conduct programming related to online and blended instruction; this includes workshops, webinars, brown bags, etc.;
- Support online course revision by providing consultation to individuals and groups;
- Lead efforts to showcase evidence-based pedagogy within Xavier's own faculty;
- Lead a book discussion group related to online teaching;
- Help inform future directions for IDT support for faculty and online students;
- Participate in assessment efforts.

Applicants must be full-time faculty.  Qualified faculty members will be familiar with the IDT mission and will have engaged with IDT and/or CTE programs in the past.

**Qualifications desired for the IDT Faculty Associate include**:
- Experience teaching fully online at Xavier, having completed IOCD
- Enthusiasm for promoting faculty excellence in online teaching at Xavier
- Openness to and/or experience with innovative pedagogy, particularly technology-enhanced teaching and active learning methods
- Participation in IDT/CTE faculty development programs at Xavier
- Experience leading faculty groups and/or initiatives

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**About IDT**

Instructional Design & Technology (IDT) guides faculty in designing student-centered learning experiences based on educational research and Ignatian pedagogical principles. In a higher education landscape that increasingly connects teachers and students virtually, across time

zones and borders, IDT promotes authentic community formation and learning that is engaging, interdependent, inclusive, and accessible.

IDT enacts this mission by:

- Teaching and supporting faculty in developing effective instruction, including fully online courses, mediated through technology
- Creating effective resources, training and support for faculty, students and online programs
- Evaluating current and emerging instructional technologies and supporting faculty in using technology to enhance student engagement and learning
- Supporting Xavier's online learning strategy by helping with the design, promotion, and assessment of fully online programs.
- Collaborating with, leading, and empowering faculty and staff to create effective educational resources and learning experiences.

**Application Process – Faculty Associate for Instructional Design & Technology**

All full-time faculty from all disciplines are eligible to apply. Please submit applications in the format outlined below. Applications will be reviewed by a panel including IDT staff, a representative from the CTE, and a faculty member.

The following must be emailed as an attachment to cte@xavier.edu by **November 6, 2024**:
1) The application in the form outlined below;
2) An abbreviated curriculum vitae, highlighting one's engagement with online learning, faculty development and/or the Scholarship of Teaching and Learning;
3) A letter from the Department Chair (can be an e-mail) documenting support for release time.

Applicants should cc their Department Chair and Dean on this application.

For assistance with application questions, contact Corey McLaughlin (mclaughlinc6@xavier.edu).

APPLICATION FORMAT

1) List name, rank, department
2) Statement of Qualifications and Interest (no more than 2 pages)
   a. Describe your interest in the position; include your teaching philosophy and your engagement with IDT and the CTE
      i. Share your thoughts on the future of online education, as well as opportunities for IDT support for faculty
      ii. Describe a program you might offer for IDT and/or how you might support one of the initiatives named in the call for applications
   b. Describe your relevant experience and expertise with this focus area